2027 NYSGA Internship Opportunities

USGA P.J. Boatwright, Jr. Internships

The NYSGA is searching for golf enthusiasts to join our team for the 2027 season. As an intern you will be welcomed as a valued member of a highly skilled group of golf administrators, responsible for conducting championship golf tournaments for the NYSGA and local regional golf associations in the NYSGA territory. So, if you have a passion for golf (skill level isn't important), an interest in learning to conduct first-class competitions, and want to be part of a fun, hard-working crew, we hope you'll consider joining us!

Positions: USGA P.J. Boatwright Internships

Location: NYSGA Headquarters in Jamesville, New York (Syracuse) with travel throughout the state of New York required for tournament duties and other on-site needs.

Responsibilities:

- **Manage the In-house administrative responsibilities related to conducting championship golf competitions:**
  - Provide support (via email/phone) to golfers utilizing the online registration software to sign-up for tournaments
  - Review player specific tournament eligibility requirements
  - Update association and tournament specific websites
  - Inventory and organize tournament hardware/supplies
  - Utilization of the NYSGA's Tournament Management software, Golf Genius
  - Communicate tournament specific information to players and association volunteers
- **Travel to top golf courses as a member of an NYSGA team to conduct tournaments, fulfilling essential responsibilities (after extensive training) as assigned:**
  - Set up the on-site NYSGA tournament office and event signage/supplies
  - Prepare the course for tournament play, including marking (out of bounds, penalty areas, ground under repair), selecting hole locations and hole distances, volunteer assignments, and Local Rules and Notices
  - Perform tournament admin roles: pre-round setup, player/volunteer registration, starting, scoring, spotting, and officiating
  - Complete the tournament by breaking down supplies, preparing and sending player/media/volunteer reports/emails, and returning to NYSGA HQ
- **Additional projects will be assigned and may include other core services provided by the association (Handicapping, Course Rating, Foundation, Communications, Marketing), based on the individual interest of the intern.**

Requirements:

- Recent college graduate interested in gaining entry level experience in pursuit of a career in the golf industry
- A background in golf, either playing and/or working at a course (pro shop, outside operations, golf course maintenance)
- Ability to work from NYSGA HQ in Jamesville, NY
- Self-motivated, detail oriented, personable, and a proven team player
- Comfortably lift and transport equipment that weighs up to ~50 pounds
- Must have own transportation and a valid driver's license
- Must be an amateur golfer, PGM students are eligible, but PGA professionals/apprentices are ineligible

Compensation:

- $2,000 per month (hourly employee), based on a 40 hour week, overtime incurred. Plus reimbursement of any job-related expenses while traveling.
- Donald Ross apparel for tournament work
- Playing privileges at the Cavalry Club (Manlius, NY) and access to play top golf courses throughout the internship

To Apply:

- Please send resume and cover letter to Jack Travers, Director of Rules & Competitions (jtravers@nysga.org)